

'Happy, Healthy & Involved'

Whitestone Health & Wellbeing project

Thursday 15 June 2017

Meeting Notes

Present:

Di Kent
Sacha Simon
Andrea Randall
Nick
Mike Slemensek

Apologies:

Hay Sharma
Ian Cumming
Rachel Robinson
Jeff Morgan

1. Notes from previous meeting

- 1.1 Notes were unavailable and a verbal recap on the main points from the last meeting took place.

2. Whitestone PPG Open Day Feedback

- 2.1 Di reported back that the Open day had been a tremendous success and a most enjoyable event. The turnout was excellent – with great support from local groups and partner organisations. The sum of £600 was raised - £500 of which will go to Silverline and the remainder to the Carer's Café and other associated costs. The Mayor and Consort have written to Di – they were amazed at the amount of information available and have invited the Carers Group to a visit to the Mayor's Parlour. The MP Marcus Jones also wrote to say what an excellent event it was.
- 2.2 Sacha asked for our thanks to Di to be recorded - for her tremendous work in bringing about an excellent Open Day.
- 2.3 Next year the event will be re-titled and will be called a 'health fair'.

3. Door knock survey

- 3.1 Mike reported back that the door knock survey had now been completed successfully with 230 homes targeted and over 50 questionnaire forms completed. Directories have been left at every address. Mike gave an overview of some of the initial findings coming from the survey. Mike will produce an initial report on the findings once all questionnaire forms have come in.

ACTION: Mike

4. Sub- Group Meeting feedback

- 4.1 Mike updated on the last sub-group meeting. Their contribution and involvement has enabled the door knock survey to be more successful. The board discussed the role of the sub-group and agreed its ongoing importance as the 'operational' arm of the board. A further meeting will be arranged after the July board meeting.

ACTION: Mike

5. Directory of Services Booklet

- 5.1 Discussion took place about the booklet – which has been very well-received by Whitestone residents and community groups. The Board wished to record its thanks to Guideposts and to Morwenna for their excellent working in producing this document- which is a major resource for the promotion of the vision of Happy, healthy & Involved.

6. Future Finance reporting

- 6.1 The Board agreed that this should be a standing item on the agenda and that a financial breakdown will be provided at future meetings. Cheryl will provide a finance sheet for this purpose.

ACTION: Sacha/Cheryl

7. Any other business

7.1 Information Capture – Sacha

- 7.1.1 Sacha spoke of the importance of successful information capture and the possibilities of getting additional support from Information Services of Public health to capture and collate data for the project going forward. Sacha wished to avoid the situation where partners involved in delivering improved services do not get bogged down in administrative work. He suggested that consideration must be given to budgeting for the recruitment of a part-time person for a given period. Board members were asked to consider this. Mike will also seek advice from his senior management team about this.

ACTION: Mike

7.2 Information to Guideposts – about subscription to HERE – Nick

7.2.1 Nick sought clarification about how best to get information to Guideposts about people who have consented to contact from partner organisations and are interested in HERE. After discussion it was agreed to follow the simplest approach that if people from Whitestone called Guideposts – they can be given access to HERE.

7.3 Transfer to Carer's Trust

7.3.1 Andrea informed the board about the change of contract in Warwickshire for the carers Service from Guideposts to the carer's Trust – Heart of England. Andrea is the Service Manager for the Carer's Wellbeing Service.

8. Next meeting - Thursday 13 July at 1pm